

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at “The Bridges Child Care Centre”
on Monday 8th January 2018

No KGPC/MW/139

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr M Chester
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr G Statham

Clerk Mr M Walker

Also Present

Mr John Coleman Herefordshire Council, Ward Councillor Mr Jon Johnson, Mr Dave Roden Lengthsman/Contractor and one further member of the public

The Ordinary Meeting of the Group Parish Council was formally opened by the Chairman at 7.30pm, who wished everyone “A Happy New Year”

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mrs M Lloyd, Councillor Mr R Manning and Councillor Mrs B Wood
Mr Dave Atkinson Locality Steward not present
No Police present

2.0 Declarations of Interest & Dispensations

- 2.1 To receive any declarations of interest in agenda items from Councillors**
No Declarations of interest were received
- 2.2 To consider any written applications for dispensation**
No new written applications received

3.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/138** held on Monday 18th December 2017 were unanimously confirmed as a true record and signed by the Chairman.

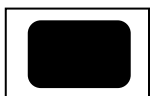
4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

HMR&C 3 rd Quarter Payment October November December	£329.00
Cheque No 000868	
Herefordshire Association of Local Councils (HALC) Invoice No H95	£72.00
Hall of Fame Training 14/11/2017 Councillor Mr M Parsons Vice-Chairman and Councillor Mrs B Wood	
Cheque No 000871	
Clerk’s Salary January 2018 Gross	£548.28
Mileage	£21.15
Postage	£3.92
	TAX £109.00 NIC £0.00
Nett pay	£463.75
Cheque No 000872	



All payments were **Unanimously Approved**

Finance Sheet signed by Councillor Mrs J T Davies Chairman and Councillor Mr M Parsons Vice-Chairman and copies given to all Parish Councillors present.

{Invoice WE16541 for Kilpeck Village Green received from Whitfield Estate reference Licences 01/01/2018-31/12/2018

Invoice returned with previous paperwork as licence has been paid for a THREE YEAR period}
No reply as yet

4.3 Bank Balances as per statements

@ 4th December 2017 Treasurers Account £5,466.92

Bank Statement No 99

Bank Reconciliation £7,476.24 dated 8th January 2018 to agree with Internet printed

Bank Statement signed by the Chairman

@ 5th December 2017 Business Bank Instant Account £23,462.37

Bank Statement No 90

Bank Reconciliation £20,463.39 dated 8th January 2018 to agree with Internet printed

Bank Statement signed by the Chairman

The Parish Council resolved to change the order of business at this time to Item 7.0

7.0 Community Governance Review

Herefordshire Council Community Governance Review First Phase Consultation commencing on the 1st February 2018 for a six week period

Mr John Coleman Community Governance Review gave an overview of the process and answered questions from members including:-

Herefordshire Council pay the initial setting up costs and send out questionnaires

Approximately 12 month time scale

Should not affect the Neighbourhood Development Plan

October 2018 for full Council Report

Consultation from 1st February 2018 for 6 weeks

Parish Council to include article in their next Newsletter

The Parish Council resumed the correct order of business to Item 4.4

4.4 To Ratify Budget as approved 18th December 2017

Revised Budget presented to all Parish Councillors

The Parish Council unanimously resolved to increase the Budget for the fiscal year 2018-2019 by £2,600.00. Approximately £0.20 pence per week per household.

4.5 Confirmation of 2018-2019 Parish Precept Demand

The Parish Council unanimously confirmed the Precept for 2018-2019 financial year at £17,600.00 to be submitted to Herefordshire Council.

Lloyds Bank Mandate Variation Request Form to enable the Parish Clerk to only transfer funds “on line” between Bank Accounts signed by Councillor Mrs J Davies Chairman and Councillor Mr M Parsons Vice-Chairman.

5.0 Reports

5.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Parish Council Vice-Chairman and Village Hall Chairman had nothing to report.

Life Cycle UK reference 4 x Cycle Parking Stands “sink in” type had been ordered by the Clerk for erection at the Village Hall and would be delivered soon.



5.2 Ward Councillor Mr Jon Johnson's Report

Ward Councillor Mr Jon Johnson reported on the following:-

“January Ward Report - By Jon Johnson

One of the hardest parts of the Council calendar year is approving the budget. The reason for this being that the largest proportions of what is raised through council tax is spent in areas that we don't all see on a daily basis. It's not on roads or bins, or even council buildings!

Adults and Children's social care are the largest budget spends and are increasingly growing in all counties across the country. That is why the Government have allowed Councils to raise the council tax above the standard 1.9%, however, the money raised is ring-fenced for adult social care. There have been many debates within the council chambers as to how to balance this, household costs are increasing and central government funding is decreasing, no one wants to add further pressure on households, but equally if we do not have enough in the budget and cannot cover the costs for adult social care in the next year there will be no rescue funding from the government and the council will have failed some of the most vulnerable people in our communities, therefore there is no choice but to ensure we have all adult social care costs covered.

On Street Parking Charges in Hereford

Many of you will have read and seen this topic raised in various places. I have called upon the General and Overview and Scrutiny to put a task and finish group together to review the impact of the changes in the parking charges on local businesses but also to review the proposals given to members of the council against what we are now experiencing. I have also raised this with the leader of the council and cabinet members who give me the assurance that they will investigate and review the charges and the way in which it has been handled.

The Consultation of the 2nd Phase of the Bypass

The consultation for the route of the second phase of the bypass is now open, and all details can be found on the council website. Seven routes have been highlighted as potential options.

The SC2 section should be started in spring 2019. “

Police element increase

Openness regarding the sale of farms/small holdings by Herefordshire Council - no information available

Herefordshire Council inspects Balfour Beatty Living Places road works

Mr Paul Shipton Balfour Beatty Living Places Service Manager and Mr Clive Hall Head of Highways & Community Services at Herefordshire Council to be invited to the next full Parish Council meeting. Parish Council to compose list of defects

Report all highway issues

Proposed Sunrise Event - To receive relevant information and agree action (if any) required

Member stated facts relevant to previous event

Clerk instructed to write to Mr Marc Willimont Herefordshire Council's Head of Development Management and Regulation

5.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present

Mr Dave Roden Lengthsman had nothing to report

Clerk had enquired if any “Grit-salt” was available – no reply as yet

Lengthsman & Parish Paths Partnership (P3) Expression of Interest Form 2018/19

{Received 5th January 2018} Reply to be submitted to Balfour Beatty / Herefordshire Council

Report highway drainage issues – A465 Blocked Drain

CASE Reference Number CAS-660123-F5X9J7

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raised



7.0 Community Governance Review

See after Item 4.3

8.0 Neighbourhood Development Plan

Councillor Mr M Parsons Vice-Chairman had been advised by his employer Dwr Cymru Welsh Water and the Herefordshire Association of Local Council (HALC) to declare A Non Declaration of Pecuniary Interests (Non DPI) for this item. This Non DPI will remain current for the entire process of the Neighbourhood Development Plan process.



8.1 Reply sent to Balfours with Berringtons

Letter considered by the Parish Council and they felt that it would not be appropriate for Public Consultation Day. Clerk had responded to Mr W R A Shuttleworth No reply as yet

8.2 To consider date or dates & venue for Regulation 14 Public Consultation and method of advertising Saturday 14th or 21st March 2018 was agreed for the Open Day Consultation {depending on availability}

Time 10.00am – 3.00pm

Venue Kilpeck Village Hall

Kirkwells Planning Consultant to be invited

Clerk to complete Grant Application Form

Next Steering Group meeting Thursday 25th January 2018 at 7.30pm at The Vallets Office, Whitfield

9.0 Proposed Sunrise Event

See Item 5.2

10.0 Highways and Footpaths including Deployment of Vehicle Activated Signs (VAS)

Confirmation of site meeting dates and to agree representatives

The Clerk was still trying to organise a site meeting with Westcotec Ltd and representatives of the Parish Council for January 2018

11.0 Telephone Kiosk on Kilpeck Village Green

Update:- Refurbishment of Kiosk and agree any further action required

The Clerk was still trying to contact Mr Cliff Hiscox Sandblasting Services reference sandblasting and primer painting

12.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

2nd May 2017 Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE

Application for approval of details reserved by conditions 3, 4 & 15 attached to Planning Permission 142033

Application Still Valid

28th October 2017 Application No 173710 The Moors Kilpeck Hereford HR2 9DW

Proposed siting of static caravan

Planning Permission

Application Still Valid

28th November 2017 Planning Re-consultation 173710 The Moors Kilpeck

Proposed siting of static caravan

Planning Permission

Application Still Valid

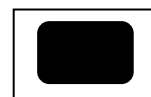
24th November 2017 Application No 174052 |Wormbridge Court A465 from Lay-by to

PROW Footpath Kd3 Wormbridge Hereford

Application for approval of details reserved by conditions 9 & 10 attached to planning permission P143268/F

PP – Approval of details reserved by condition

Application Still Valid



Correspondence Received

21st November 2017 Life Cycle UK

4 Cycle Stands ordered - delivery and Installation at Kilpeck Village Hall
January 2018

15th December 2017 DM Payroll Services Ltd

General Data Protection Regulations

13.0 Matters Relayed to the Clerk for Agenda of the next meeting

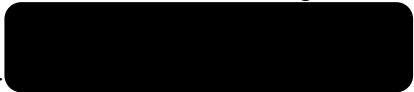
Invitation to Mr Paul Shipton and Mr Clive Hall to next Parish Council Meeting

14.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Parish Council on **MONDAY**

12th February 2018 at **“The Bridges Child Care Centre” Wormbridge** and is due to commence at **7.30pm**

Meeting declared closed at 9.15pm

Signed..........

Chairman Kilpeck Group Parish Council Councillor Mrs J T Davies

Date 12th February 2018