

Kilpeck Group Parish Council

Minutes of the Ordinary Meeting of Kilpeck Group Parish Council
held at “The Bridges Child Care Centre”
on Monday 9th January 2017

No KGPC/MW/128

Councillors Present

Councillor Mrs J T Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N J Eynon
Councillor Mr M Chester
Councillor Mr D B Howie
Councillor Mrs M A Lloyd
Councillor Mr R J Manning
Councillor Mr G T A Statham

Clerk Mr M Walker

Also Present

Ward Councillor Mr Jon Johnson, Mr Dave Roden Lengthsman/Contractor and two further members of the public

The Ordinary Meeting of the Group Parish Council was formally opened by the Chairman at 7.30pm and Happy New Year wished to all

1.0 Apologies for Absence

No apologies received as all Parish Councillors were present
Apologies were received from Mr Dave Atkinson Locality Steward

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors

No Declarations of Interest were made

2.2 To consider any written applications for dispensation

No new written applications received

3.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No **KGPC/MW/127** held on Monday 12th December 2016 were unanimously confirmed as a true record and signed by the Chairman.

4.0 Parish Council Vacancy

To consider any candidates for co-option to the Parish Council

Beth Wood (a resident of Kilpeck Village) expressed an interest in becoming a Parish Councillor. The Parish Council Resolved Unanimously to co-opt Beth Wood as Parish Councillor to the St. Devereux element of Kilpeck Group Parish Council. Beth Wood signed an Acceptance of Office Form including the declaration to abide by the Code of Conduct.

Councillor Wood was provided with a Notice of Registrable Interests Form for completion and to be returned to the Clerk for submission to the Electoral Services Office.

There were no other candidates.

{Councillor Wood was also provided with a set of keys for the Wormbridge Notice Board}

5.0 Financial Report

5.1 Bank Balances as per statements

@ 2nd December 2016 Treasurers Account £9,725.12

{Previous Statement No 87}

Internet printed Bank Statement dated 5th January 2017 £8,979.12



Bank reconciliation to agree with Internet printed Bank Statement dated 5th January 2017 £8,979.12

@ 5th December 2016 Business Bank Instant Account £13,455.42
{Previous Statement No 78}

Internet printed Bank Statement dated 5th January 2017 £13,455.97

Bank reconciliation to agree with Internet printed Bank Statement dated 5th January 2017 £13,455.97

5.2 Receipts

Lengthsman 3rd Quarter Payment submitted to Herefordshire Council £384.00

Receipt of Invoice received 5th January 2017. Monies not yet received

5.3 Invoices for Payment

Whitfield Estate Invoice WE15615 Licences to 31/12/2017 £1.00

Cheque No 000812

Malcolm Walker Edit Print Distribute Newsletter Invoice No 568 £323.64

Cheque No 000813

Harvey Morgan Invoice No 091 Clearing gutters £35.00

Cheque No 000814

{Paid out of Village Hall Field Fund}

Clerk's Salary January 2017 Gross £516.95

Mileage £10.58

Postage £4.11

TAX £103.40 NIC £0.00

Cheque No 000815

All payments were **Unanimously Approved**

5.4 Bank Mandate Update

Confirmation received 23rd December 2016 from Lloyds Bank that the signatory access has been changed and records updated.

6.0 Reports

6.1 Kilpeck Village Hall Committee

Councillor Mr M Parsons Vice-Chairman (Parish Council) and Chairman of the Village Hall

Committee updated the Parish Council on the following:-

The Christmas Pantomime been a great success and well attended as was the Christmas Family Quiz Night

Zoe Hooper of Brightstripe Cultural Health were holding weekly Tuesday classes from 17th January 2017 10.45am– 11.45am. To book contact 01432 358232

Contact had been made with “Adopt A Kiosk Team” and replies received by email on 2nd December 2016, 12th December 2016, 19th December 2016, 23rd December 2016, 3rd January 2017 and 9th January 2017 all saying “Sorry we’ve not been able to reply to your email. We’ve got a large number of enquiries we’re working through at the moment. We’re doing this as quickly as possible and will send you a full response as soon as we can.”

6.2 Ward Councillor Mr Jon Johnson's Report

Ward Councillor Mr Jon Johnson gave an overview of the following-

“Parish Council Reports January 17

2017 Budget and Government Changes

Gov't will withdraw new homes bonus and allow councils to raise Council Tax (CT) above the normal limit of 1.9% without a referendum to compensate, for the fact that they have increased the cost burden to Councils by introducing the national living wage

The increase above 1.9% must be ring fenced for Adult Social Care (ASC)

The total additional increase must not exceed 6% over three years.

Total CT increase not to exceed 5% in any one year (Inc. the 1.9%)



The effect of the change means we lose the unencumbered homes bonus for a lower value replacement via CT increases which can only be spent on ASC.

The options the council has over three years to add 2% +2%+2% to the planned 1.9%

Add 3% to each of the first two years

Add 2%+3%+1% over three years

Any other arrangement which complies with the rules

To option that would bring the highest level of income to the council would be 3% + 3% + 0% over three year, which would raise an additional £2.7 million, however having budgeted and predicted forward that we can do it without, it is felt that we should keep taxation to a minimum.

There is the option not to do any of the above, however the issue arises that if we do not take this then if we become unstuck or need to raise money for another budget there is every chance the answer would be that we have had our opportunity to increase income but did not take it.

Adult Social Care has seen major cut backs, and we are seeing a 1% increase per year in demand, but a population increase that far exceeds that, hence cuts are working. However, we are seeing especially in the care industry that organisations can no longer employ people on the minimum wage and therefore the cost of care is going up. (We are going to see more pressure in budgets in care home resources in the future)

Western Bypass, there were reports in the Hereford Times last week that have caused some confusion. The STP has been awarded its full funding expected £27 million, with £8 million put in from the council for active travel.

The funding that the council did not get awarded was a bid of around 2.5 million for undertaking the route options for the Western bypass. This has already been budgeted, but as a round of funding became available it was decided to have ago to see if we could get anything from the pot, which we didn't on this occasion, however that does not inhibit or stop anything. The funding for the Western Bypass will be applied for as per planned though funding from central Gov't, Highways England as it is part of their strategic network plan in the Midlands."

6.3 Locality Steward and / or Lengthsman Report

Locality Steward Mr Dave Atkinson not present see Item 11.0

Meeting Dates Schedule to be emailed to Dave Atkinson

Mr Dave Roden Lengthsman reported on the following:-

Standard Lane many pot holes and by Margaret Lloyds

Pump House / Butchers Corner crossing under the road BT has damaged the pipe causing flooding clearly a safety issue during freezing weather

Jetting on the Dewchurch Road

Road past the Church pot holes

Road Grove Park towards The Gwern pot holes

7.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise or ask the Parish Council questions

No matters raised

8.0 Neighbourhood Development Plan

Extract from Herefordshire Council Website:-

"Kilpeck Group Neighbourhood Development Plan

Kilpeck Group Parish Council applied to designate a neighbourhood area on 20 August 2016.

Date designated: 27 September 2016

Parishes included within the neighbourhood area: Kilpeck, Kenderchurch, St Devereux, Treville, Wormbridge"

8.1 Funding Update

Neighbourhood Development Plan Grant Application Reference App-03155

Grant approved for £1,975.00 awarded but monies not yet received



8.2 To agree arrangements for the first public meeting in Kilpeck Village Hall to commence 7.30pm
Monday 23rd January 2017

A Guide to Neighbourhood Planning books given to all Parish Councillors

Neighbourhood Development Plan flyer as a "Word" document for Councillor Mr M Parsons
Vice-Chairman

Copy of register of land for development to be obtained from Whitfield Estate

Steering Group Members to be nominated at public meeting

9.0 Highways and Footpaths

9.1 Information update from Ward Councillor reference SIDs

Ward Councillor Mr Jon Johnson to report to the next meeting

Parish Clerk to email relevant information to Ward Councillor

Agenda item for the next full Parish Council meeting

9.2 To receive **new** information on any Parish Highway including Public Footpath Issues

Councillor Mr N J Eynon to arrange a meeting with Pontrilas Timber Merchants reference planning,
entrance and lighting

Contact Whitfield and Kentchurch Estate reference Neighbourhood Development Plan

Source maps for the Neighbourhood Development Plan meeting

Letter of support to be sent to Mr Bryn Hill Balfours with Berringtons reference Wormbridge Court
Business Centre "Signs"

5th January 2017 "Your enquiry has been logged in our system and will be allocated for inspection based on
current priorities and an assessment made if work is required.

If you have any queries please call 01432 261800.

Your reference numbers are provided below to assist you.

Herefordshire Council Ref: **CAS-611945-F4Z4K6**

Balfour Beatty Ref: 11039009

Thank you for contacting Herefordshire Council.

Subject: Carriageway Pothole

Description: Please record description of issue:

Grit Box totally destroyed requires replacement;

C1232 FROM A465 TO KILPECK CHURCH ROAD

Location: Easting: 344349.05687 Northing: 230836.99556. Please include a short description of the location:

Approaching Bridge Farm from A465 right hand side next to hole in the hedge and telephone pole

Please do not reply to this email

Please 'Do not Reply' to this message, this is an automated message responses will not be read or actioned."

10.0 Parish Council Newsletter

To consider for approval Newsletter Publication Contract

Previously unanimously agreed but not signed.

Signed at this meeting by Councillor Mrs J T Davies Chairman, Councillor Mr M Parsons

Vice-Chairman and Parish Clerk Mr Malcolm Walker

11.0 Information Sheet (for information only)

Sheet to include update on previous action points and a list of correspondence received

Application No 163676 Trelough House, Wormbridge, Hereford HR2 9DH

Proposed annex to be built between the layby and garden wall - amendments to approved application
P162219/L

Listed Building Consent

Planning Permission Still Valid

{Received after information sheet was printed Permission Granted 3rd January 2017}

Application No 162529 Yew Tree Cottage, The Common, Wormbridge, Hereford HR2 9DQ

Variation of condition 2 ref 152794 Two storey cottage. Simplify plans

Planning Permission Granted 15th December 2016



Correspondence

- 29th November 2016 Email sent to Payphones@bt.com
Replies received 2nd 12th 19th and twice on the 23rd December 2016 following yet another request for an answer saying “they are busy”
- 21st December 2016 Email sent to John Gibbons Funding Officer Awards for All
Reference defibrillator in kiosk
No reply as yet
- 25th July 2016 Letter sent to Camp Commanding Officer reference C1212 issues
No reply as yet
- 13th August 2016 Letter sent to Mr Audley Twiston-Davies reference Trees
19th September 2016 2nd letter sent
No reply as yet
- 23rd December 2016 Herefordshire Association of Local Councils (HALC)
Information Corner 23rd December 2016

20th October 2016 Subject: Footpath over Worm Brook at Kilpeck

Dear David, Further to our recent conversation please find attached a plan which shows with a broken blue line the access route that can be taken to get a vehicle to the bridge crossing the Worm Brook. The tenant of the land shown faded red through which this access passes is Nick Eynon who can be contacted on 07736 185886.

As discussed, I would be happy to meet with you on site to discuss a way forward to ensure that a suitable bridge is put back that all parties are happy with.

Please feel free to contact me or my colleague Kirsten on the below telephone number to make an appointment. Regards Bryn Hill MRICS FAAV Associate Partner Land Agent
For and on behalf of Balfours LLP Balfours with Berringtons

16th December 2016 Morning Bryn and Malcolm Update on the bridge for you.

We are investigating the exact bearing capacity of the ground beyond the abutment of the bridge deck to establish if it's safe to re-open.

If this is the case and the bearing points are beyond any angle of slippage should the abutment totally fail. We would be confident to re-open to pedestrians and monitor its condition over the coming years.

I apologise ,its be quite some time, but please find attached list of sign manufactures, if you have not done so already.

In the meantime have a Good Christmas and a Prosperous New Year Regards Dave

Golden Valley Safer Neighbourhood Team (SNT) Briefing 2nd-17th December 2016



News from the nick

Lucy and I have been extra busy 'engaging' with our community over the past few weeks as all over the patch various festive activities have been taking place, from Christmas Bazaars, parties, craft markets and shopping events. It's a part of the job we particularly enjoy (it involves eating and shopping, what's not to like??) and it's lovely to see villages and hamlets coming together to celebrate the season. If you follow us on Twitter, you'll see several photos of us in action!

Crime Trends [Ewyas Harold](#) An attempt was made to break in to a the annexe of a detached property on the edge of the village between 8pm on Saturday 10th December and 12.30am on Sunday 11th December. A small pane of glass in the rear door was smashed, but no entry was gained [Incident ref 212-s-111216](#)

[Madley](#) The pavilion at the tennis club was broken into between 7.30pm on Monday 12th and 7pm on Tuesday 13th December. Several attempts were made, causing damage, before the offenders succeeded in breaking open a wooden door. Once inside, a box containing floodlight tokens was prised from the wall and stolen - presumably the thieves thought the box contained cash and would have been very disappointed when they discovered the contents [Incident ref 658-s-131216](#)



Michaelchurch Escley A quantity of scrap lead was stolen from a farmyard sometime between Monday 5th and Friday 9th December, and a quantity of heating oil was taken from a tank that had been recently filled at the same location Incident ref 22EB/101983A/16

Suspicious vehicles We received several calls about a white Ford transit panel van **NG57ZFT** that was calling at properties in the **Longtown** area around lunchtime on Thursday 8th December. There were two male occupants; one in his early 20,s and one in his early 40's, they were asking for batteries and old bags. They were very rude to one lady when she asked them to leave. I sent out one of our 'What were you doing?' letters and actually received a phone call from one of the males claiming they were looking for horse tack (!?) and completely denied being rude to anyone.

A grey Ford transit pickup with a registration similar to **PN07UUI** called at a property in **Walterstone** at 1.30pm on Thursday 15th December, with one male occupant, who was initially asking about an old 4x4 parked in a nearby field. He then offered tree cutting services - the vehicle was signwritten 'Oak Tree Garden Services' Scams I have copied and pasted the below from my Bromyard colleague's newsletter...

Action Fraud has received thousands of reports about fake emails purporting to be from Greater Manchester Police (GMP) that claim you were caught speeding.

Analysis of the reports shows the emails have been sent by cyber criminals to victims across the UK and not just in the GMP area. The emails claim that GMP are notifying you about a Notice of Intended Prosecution (NIP) and have photographic evidence that you failed to adhere to the speed limit at specific date, time and location.

This is of course not true, but it goes on to say that because you have been named as a driver of the vehicle you have a legal obligation to comply with the provisions of the notice.

The aim of these emails is to get you to click on the link to “check the photographic evidence” which leads to banking trojan malware.

NIP's are never sent by email, they are always sent through the post using a Driver and Vehicle Licensing Agency (DVLA) registered address

Fraudsters are sending out virus infected emails to victims that claim a package is waiting for them at their local sorting office.

The emails are similar to the ones we alerted to December but this time fraudsters are hoping that email recipients are waiting for a delivery and download the attachment to find out more.

One victim, who contacted our call centre, downloaded the attachment and unwittingly installed Cryptolocker on her computer. Once installed CryptoLocker works by encrypting victims personal files such as, photos, music, office documents and then demands payment.

Infected users have a time limit to send the payment. If this time elapses, the private key is destroyed, and your personal files may be lost forever.

If you receive one of these emails, do not click on any links or download any attachments.

You can report any scam or fraudulent activity on the action fraud website.

One of our readers alerted me to the following phone call she had received

I've just had a phone call to say my credit card had been compromised....I said I didn't have one.....the caller then said it was my debit card that had been compromised....I said I didn't have one of those either....the phone went dead.....I did a call back.... the no.came back as 02077230741.....

I have done some online research regarding that number and it appears many people are getting similar calls, I'm sure most are aware it is a scam but there will be a few that fall for it unfortunately.

That's it for this edition Kind Regards **Fiona Golden Valley Safer Neighbourhood Team**

Insp 2345 Callie Bradley PS 1954 Nick Green (based at Ledbury) PC 164 Roger Bradley

PCSO 6173 Fiona Witcher PCSO 6433 Lucy Morris

Peterchurch Police Station HR2 0RR 101 ext 4820 Team mobile 07779 141232 (Non urgent messages only)

Team e-mail - goldenvalley.snt@westmercia.pnn.police.uk Twitter - [@GValleyCops](https://twitter.com/GValleyCops)

Where we work Abbeydore, Bacton, Belmont (part of), Blakemere, Bredwardine, Clehonger, Clifford, Clodock, Cockyard, Craswall, Cusop, Dorstone, Dulas, Eaton Bishop, Ewyas Harold, Kerry's Gate, Kingstone (part of), Llancillo, Llanveynoe/Olchon, Longtown, Lower Maescoed, Madley, Michaelchurch Escley, Moccas, Newton, Peterchurch, Preston on Wye, Rowlestone, Shenmore, St Margarets, Turnastone, Tyberton, Vowchurch, Walterstone & Wormbridge (part of)



Application No: 164114 Pontrilas Sawmills, Pontrilas, Hereford HR2 0BE
Description: Proposed construction of new conversion/grading building
Application Type: Planning Permission
{Extension to be applied for by the Parish Clerk }

12.0 Matters Relayed to the Clerk for Agenda of the next meeting

Neighbourhood Development Plan
Traffic Surveys – SIDs
Lengthsman Finances and Works Plan
Pontrilas Timber Merchants update from meeting

13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be an Ordinary Meeting of the Group Parish Council and is to be held on Monday February 13th 2017 in “The Bridges Child Care Centre” Wormbridge and will commence **at 7.30pm.**

Meeting declared closed at 9.00pm

Signed..........
Councillor Mrs Joyce T Davies Chairman Kilpeck Group Parish Council
Date 13th February 2017