Kilpeck Parish Council

Parish Clerk: Lisa Lewis ~ 07971943934 ~ Brynfa, Kingstone, Hereford HR2 9HQ
clerk@kilpeckparishcouncil.gov.uk www.kilpeckparishcouncil.gov.uk

Agenda issue date: Monday 2nd November 2026
Agenda issued by: Lisa Lewis, Clerk and RFO
Signed: Lisa Lewis

Members of Kilpeck Parish Council – You are summoned to attend:

The Ordinary Meeting number 229 of the Parish Council on Tuesday 17th November 2026 at Kilpeck Village Hall, Standard Lane, Kilpeck, Hereford HR2 9DW commencing at 7.30pm and to be concluded by 9:30pm, for the purpose of transacting the business listed in the following agenda.

Council members – Cllrs: Mrs. Joyce Davies (Chair), Mr. Mark Parsons (Vice-chair), Mr. Nicholas Eynon, Mr. David Howie, Mrs. Isy Manning, Mr. Roger Probert, Mr. Gerald Statham, Mr. David Thompson.

AGENDA

1.0 **Apologies for Absence** To receive and consider any apologies

2.0 **Declarations of Interest & Dispensations** To receive any declarations of interest in agenda items, or written dispensation applications

3.0 **Public Question Time**
Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions. (Limited to 3 minutes per speaker).

4.0 **To Receive, Approve and Sign the Minutes** of the ordinary Parish Council Meeting no. KPC/LL/228 held on Tuesday 13th October 2026.

5.0 **Financial & Policy Matters**
5.1 To consider and approve the payments list for November
5.2 To note bank balances, reconciliations and receipts
5.3 To receive an update on the draft budget from the working group

6.0 **Highways & Public Rights of Way Issues**
6.1 To receive a Lengthsman report and consider any actions
6.2 To receive any new General Highway or Public Rights of Way issues and consider actions
6.3 To receive an update on the village gateways at Didley and complete the relevant licences
6.4 To consider costs for re-stoning the village hall carpark

7.0 **Planning** To consider the following planning applications submitted to Herefordshire Council: None Received
7.1 To receive an update on the escalation of a Planning Enforcement issue on the A465

8.0 **Reports – To receive the following verbal reports:**
8.1 Kilpeck Village Hall
8.2 Ward Councillor Mr Richard Thomas
8.3 Police Representative (if available)

9.0 **Information Sheet and Correspondence Received**
To receive updates and any correspondence received and consider any actions necessary

10.0 **Agenda of the Next Meeting** To receive items for the next meeting. All items to be sent to the clear seven clear days ahead of the next meeting.

11.0 **<u>Date, Time and Venue of Next Meeting</u>** The next meeting will be an ordinary meeting of the Parish Council number 230 on **Tuesday 8th December 2026** to be held in Kilpeck Village Hall and is due to commence **at 7.30pm.**

ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY REQUEST

Members of the Press and Public are most welcome to attend – please see the attached notes for further information.

Public speaking during council meetings

Members of the public are welcome to attend and speak on Agenda items at this meeting. Please note that there is no requirement or facility to record the details of the speaker before the day of the meeting.

The Chair will invite questions from members of the Press and Public. Under the Public Bodies (Admissions to Meetings) Act 1960 s.1(2), the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Please note:

- All individual contributions will be limited to a period of 3 minutes – **where there is an interested group of objectors or supporters, a spokesperson should be appointed to speak on behalf of the group.**
- The Chair has the right and discretion to control questions and irrelevant points being raised to avoid disruption, repetition and to make best use of the meeting time.
- Speakers are asked not to come forward if their points have already been covered. After the public speaking period has finished the Chair move to the consideration of items listed on the agenda.
- All attendees at the meeting are asked to offer all speakers the courtesy of listening to others' points of view, even if they do not agree with it.
- The Chair will not tolerate any interruptions from the public and is entitled to exclude people from the meeting if the business of the council cannot be carried out effectively.

Inclusivity

We appreciate meetings are not easy for everybody to attend. Should you have any special needs or require any reasonable adjustments to help you to make individual contributions, please contact the clerk in advance on 07971943934. You may submit questions in advance of the meeting by phone or by emailing clerk@kilpeckparishcouncil.gov.uk

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, any members of the public are permitted to take photographs, film and audio record the proceedings and report on all public meetings (including on social media).

- No prior notification is needed but it would be helpful if you could let the clerk or chair know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings.
- This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.
- If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting.
- The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.
- Members of the public exercising their right to speak during Public Question Time, but do not wish to be recorded, need to inform the Chair who will instruct those taking a recording to cease while they speak.